



Bookeezy **Bookeezy HQ**  
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## Funds Disbursement Terms, Process & Options

### Funds Transfer Process

Bookeezy uses Bank of America for our merchant account services and their payment gateway provider Payeezy to process business charges. It takes a two days to process credit card charges and another day for the funds to arrive at our Bank of America business account in the Florida, USA.

#### Merchant Holdback Term Options:

Subscribers must retain 50% of all customer charges processed each week, on hold at Tropical Pursuits LLC Bank of America business checking account for the duration of the billing cycle (payments processed in week 1, 2 and/or week 3 will see all funds on hold released on Friday week 4. Any payments processed in week 4 will incur 50% hold back until the end of the next billing cycle)

OR

Subscriber may opt set US\$ retainer based on an estimated occasional high-ticket charge amount. With retainer in place subscriber may receive 100% of all charges each week payments are processed.

\*A portion of customer funds must be available (in bank account) in the event of a refund or charge back dispute.

Subscribers MUST use Private Internet Access VPN app to be activated when making any charge. This eliminates any "red-flags" and spares your international customers from incurring foreign transaction fees.

#### Disbursements options:

Typically we make bulk international funds transfers every Friday from Bank of America to First Caribbean Bank then distribute accordingly.

- If you personally or your business has an account with FCIB, we can make a direct wire transfer (same day)
- If you personally or your business has an account with another local bank we will draft a cheque and drop it in your banks quick deposit drop box
- if you have a Bank of America account in the United States, we can make a direct wire transfer to your account (same day)
- if you have a different US bank account, we can transfer funds directly \*fees may apply
- Emergency international wire transfers can be made anytime upon request \*\$60 International wire transfer fee applies